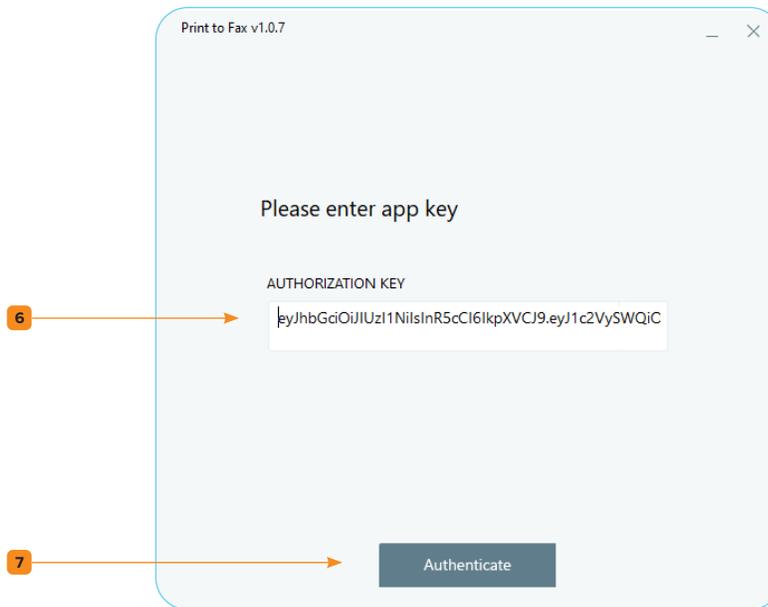


Download and install software

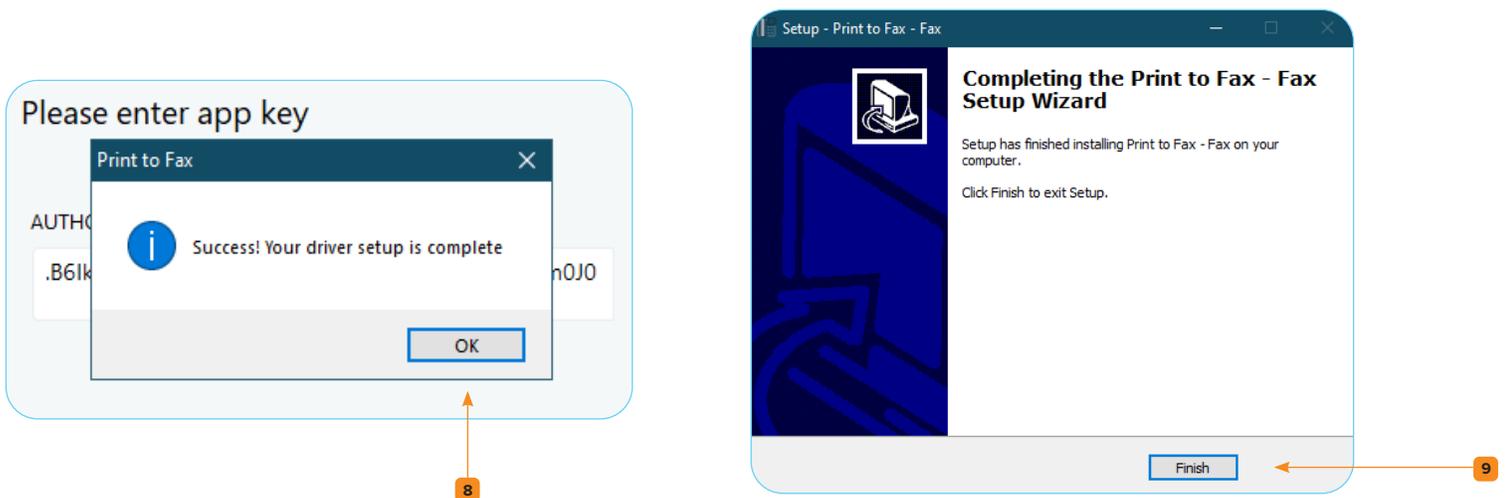
- Print to Fax Software - [Windows \(zip\)](#)

Using the software

During the installation process and when prompted, enter the token obtained from previous step into the **AUTHORIZATION KEY** **6** field and then press **Authenticate** **7**.



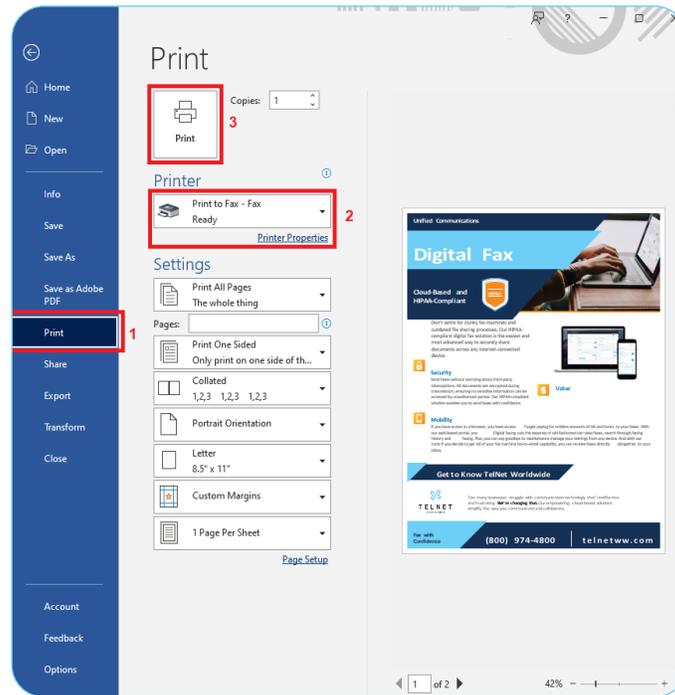
Press **OK** **8** and then press **Finish** **9** to complete the driver installation



Follow the steps below to send a fax directly from an application on your PC. The example below shows print to fax from a Microsoft Word document

Open the desired document on PC. Use the standard steps to print the document from the application

1. Press **Print** in left navigation
2. Select **Print to Fax - Fax** from the Printer list
3. Press **Print**



Select desired options (**Cover Page** **11**), select **Contacts** **12** from list if contacts have been created)

Enter fax number in the **FAX NUMBER** field and press **Send** **13**. A prompt will appear confirming the fax was sent

